



4184-09

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Proposed Information Collection Activity: Comment Request

Title: Innovative Strategies for Increasing Self-Sufficiency: Follow-Up Data Collection

OMB No.: 0970-0397

Description: The Administration for Children and Families (ACF), U.S. Department of Health and Human Services (HHS), is proposing a data collection activity as part of the Innovative Strategies for Increasing Self-Sufficiency (ISIS) demonstration and evaluation. The ISIS project will test a range of promising career pathways strategies to promote education, employment, and self-sufficiency. The major goals of the ISIS project include increasing the empirical knowledge about the effectiveness of a variety of programs for low-income individuals and families to achieve educational credentials, attain employment and advance to positions that enable self-sufficiency, as well as producing useful findings for both policymakers and program administrators.

This proposed information collection activity focuses on collecting follow-up data elements approximately fifteen months after program enrollment. Baseline data collection instruments were previously approved under OMB No. 0970-0397.

The purpose of this information collection effort is to follow-up with study participants, document the experiences of program participants, examine differences in service receipt and educational experiences between program and control group members, describe the intervention as it was implemented in each site and assess the extent to which it was implemented as intended, and assess the implications for intervention scalability and sustainability.

Specifically, this data will be collected using the following instruments: a) a follow-up survey which will be administered to all study participants approximately 15 months following enrollment in the study; b) a modification to the Baseline Information Form requesting some basic information about all of the study participant's children (if applicable); c) interview guides for the in-person visits to the intervention sites to structure discussions with program leadership/managers, instructional staff, case managers/advisors, partners and employers; d) a brief survey for instructional staff; e) a brief survey for case managers/advisors; f) a brief study participant check-in call; and g) in-depth interviews with a sample of study participants. Respondents: Individuals enrolled in the ISIS demonstration programs, control group members, ISIS program/partner staff (including program leadership, case managers and instructional staff), and other local informants.

Instrument	Total number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours	Average annual burden hours
#1 Basic Information Form Modification	5,645	1	0.05	282	94
#2 15 Month Follow-up Survey, no child roster	6,998	1	0.833	5,829	1943
#2 15 Month Follow-up Survey, with child roster^	1,562	1	1	1,562	521
#2 15 Month Follow-Up Survey, Additional HPOG Questions	2,974	1	0.083	247	82
#3 Program Leadership/Managers/Supervisors Interview Guide	46	1	2	92	31
#3 Instructional Staff Interview Guide	58	1	2	116	39
#3 Case Managers/Advisor Interview Guide	50	1	2	100	33
#3 Partners Interview Guide	54	1	2	108	36
#4 Case Managers/Advisors Online Survey	90	1	0.5	45	15
#5 Manager/Supervisor Online Survey	43	1	0.5	22	7
#6 Instructional Staff Online Survey	136	1	0.5	68	23

#7 Study Participant Interview Guide	210	2	2.083	875	292
#7 Study Participant Check-in Call	210	1	0.16	34	11
Total Burden Hours: New Collection				9,380	3,127

Additional Information:

Copies of the proposed collection may be obtained by writing to the Administration for Children and Families, Office of Planning, Research and Evaluation, 370 L'Enfant Promenade, SW., Washington, DC 20447, Attn: OPRE Reports Clearance Officer. All requests should be identified by the title of the information collection. E-mail address: OPREinfocollection@acf.hhs.gov.

OMB Comment:

OMB is required to make a decision concerning the collection of information between 30 and 60 days after publication of this document in the Federal Register. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication. Written comments and recommendations for the proposed information collection should be sent directly to the following:

Office of Management and Budget

Paperwork Reduction Project

Email: OIRA_SUBMISSION@OMB.EOP.GOV

Attn: Desk Officer for the Administration for Children and Families

Steven M. Hanmer

Reports Clearance Officer

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